

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, August 22, 2019
4:30 p.m. – Board Conference Room**

- Call to Order: It was moved by W. Forsyth and seconded by J. VanValkenburg to call the meeting to order at 4:03 p.m. by Vice President Y. Ace-Wagoner.
- Members Present: D. List (arrived at 4:30 p.m.), Y. Ace-Wagoner, W. Forsyth, T. Menzie
A. Phillips (arrived at 4:05 p.m.), J. VanValkenburg
- Members Absent: K. Carlson
- Executive Session: It was moved by W. Forsyth and seconded by J. VanValkenburg to enter executive session at 4:04 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
The motion passed 4 Yes, 0 No.
- Return to Public Session: It was moved by A. Phillips and seconded by W. Forsyth to return to public session at 4:37 p.m.
The motion passed 6 Yes, 0 No.
- Also Present: M. Edwards, L. Prinz, R. Stevens, P. McGee, T. Schulte, R. Manfreda, B. Meister, S. Bradley, B. Brown and 10 members of the audience.
- President's Report: D. List said she can't believe that summer is almost over and school starts in less than 2 weeks. She talked about Opening Day, September 3rd, and the Positive Recognition planned for that day.
- Principals' Comments: P. McGee reported:
- Summer Graduation for one student. The student was presented with his diploma and a light reception was hosted with his family.
- S. Bradley reported:
- Rob Kaercher received the Rising Star Award from NYSACAC organization for his work with rural students and dedication within the organization.
- D. Slocum and D. Walther are working with R. Manfreda on curriculum.
- The Jr./Sr. High is finishing up building goals for the 2019-2020 school year.

B. Meister reported:

- The Capital Project is well underway and everything is all coming together. Everyone is very excited for the first day of school. Classrooms are now starting to look like classrooms.
- The Elementary will be sending out information on arrival/dismissal procedures for this year. There will be no student supply drop off this year due to the Capital Project. Kindergarten will have the first 45 minutes of school on September 4th to have parents come in and drop off supplies and meet with the teacher.
- There is Reading Training scheduled next week for the Special Education teachers.
- Jenna Voos has started as the new Elementary Counselor.

T. Schulte reported:

- The first phase of the SMART Bond (install of new switches) is complete and it went smoothly.
- Spectrum will be in to switch the phones over from Frontier.

Director Of
Instructional
Services
Comments:

R. Manfreda reported that on the Board agenda is the approval of the 2019-2020 Professional Development Plan and the 2019-2020 Special Education Plan. She has been working on curriculum development with both buildings and the first quarter of the school year is planned. She is currently working on developing the Response to Intervention Plan in a centralized K-12 format.

Business
Administrator
Comments:

L. Prinz stated the two new school buses were delivered on Wednesday. Charlene Williams is replacing Nancy Smith as the day custodial worker. On the agenda is a recommendation to appoint Becky Montgomery as the new night custodial worker for the Elementary. The consent agenda has the last of the hires for the cafeteria. School tax bills will be mailed soon, the proofs came this week which were reviewed. Now the proofs are being sent to print.

Reports:

Scott Bradley – Violent Incident Report
S. Bradley presented the 2018-2019 VADIR (Violent and Disruptive Incident Reporting) Report for Byron-Bergen Jr./Sr. High School. All of the incidents involve a suspension which could include 1-3 days of in-school suspension, 3-5 days of out-of-school suspension, or any suspension being considered for longer than 5 days and resulting in a Superintendent's Hearing. The number of incidents from 2017-2018 to 2018-2019 has dropped from 29 to 24 incidents. The majority of the incidents are grouped in to categories such as minor altercations, intimidation, harassment, menacing, bullying, and other disruptive incidents. The 8th grade had the most incidents per grade level and 9th and 12th grade had the least incidents. Over 85% of students with

suspensions have at least one ACE (Adverse Childhood Experiences). Professional development has been provided to faculty and staff throughout the school year to help them identify students in crisis and provide strategies to de-escalate students. New for the 2019-2020 school year Genesee County Mental Health will be available in the district one day per week to meet with students and families and the counseling office is going to start providing instruction on a variety of topics such as social media use, health relationships, conflict resolution, and coping strategies through small groups and classroom push-ins.

Academic Focus: None

Student Council Report: None

Superintendent's Comments: M. Edwards congratulated D. List for receiving the 2019 Al Hawk Distinguished School Board Service Award. He said he spoke with Rich Hannan and moved the concession stand day for the board members to October 7th so that they can attend the Al Hawk Award ceremony. He also talked about a Board Brochure that will be made available at Board meetings to the public and should have a draft for the Board members to review at next meeting.

Consent Agenda: It was moved by Y. Ace-Wagoner and seconded by A. Phillips that the following consent agenda be approved:

Approval of Previous Minutes

August 8, 2019

Financial Matters

General Fund Bills: Warrant A-1, Wire # 99079, \$20,272.13

Warrant A-10, Ck. 18434-18439, \$12,953.75

Warrant A-11, Ck. 18440-18478, \$352,056.35

School Lunch Fund Bills: Warrant C-3, Ck. # 200387-200388, \$273.76

Federal Fund Bills: Warrant F-2, Ck. # 400211, \$250.00

Trust & Agency Fund Bills: Warrant TA-2. Wire # 1145-1150,

Ck. # 300463-300465, \$182,531.64

Warrant TA-4, Wire # 1151-1154

Ck. # 300466-300467, \$92,242.72

Capital Fund Bills: Warrant H-2, Ck. # 2462-2468, \$984,484.19

Personnel Matters

Resignations/Retirement:

Resignation – Custodian – Nancy Smith (Eff. 8/9/19)

Approvals:

Cook-Manager – Colleen Pimm (Eff. 9/3/19)

Colleen Pimm, is hereby appointed to the 10-month Civil

Service position of Full-Time Food Service Worker – Cook/Manager effective September 3, 2019. The rate of pay during the 2019 2020 school year is \$11.80 per hour. All other terms and conditions are per the current Byron-Bergen Non-Teaching Service Association contract. The probationary period for this position is 26-weeks.

Food Service Worker – Shawna Tuttle (Eff. 9/3/19)

Shawna Tuttle, is hereby appointed to the 10-month Civil Service position of Food Service Worker effective September 3, 2019. The rate of pay during the 2019-2020 school year is \$11.80 per hour. The probationary period for this position is 26-weeks. The terms and conditions are as outlined in the agreement between the Byron-Bergen Central School District and the Byron-Bergen Non-Teaching Service Personnel Association.

Food Service Worker – Jessica Liles (Eff. 9/3/19)

Jessica Liles, is hereby appointed to the 10-month Civil Service position of Food Service Worker effective September 3, 2019. The rate of pay during the 2019-2020 school year is \$11.80 per hour. The probationary period for this position is 26-weeks. The terms and conditions are as outlined in the agreement between the Byron-Bergen Central School District and the Byron-Bergen Non-Teaching Service Personnel Association.

School Monitor – Virginia Wolf (Eff. 9/3/19)

Virginia Wolf, is hereby appointed to the 10-month Civil Service position of School Monitor effective September 3, 2019. The rate of pay during the 2019 2020 school year is \$11.80 per hour. The probationary period for this position is 26-weeks. This is not a benefits eligible position.

School Monitor – Pamela Sharp (Eff. 9/3/19)

Pamela Sharp, is hereby appointed to the 10-month Civil Service position of School Monitor effective September 3, 2019. The rate of pay during the 2019 2020 school year is \$11.80 per hour. The probationary period for this position is 26-weeks. This is not a benefits eligible position.

Substitute Teacher – Corey McMichael (PK-6)

Substitute Teacher – Abbey Hume (PK-6)

Food Service Worker – Victoria Priestley-Maid (Eff. 9/3/19)

Victoria Priestley-Maid, is hereby appointed to the 10-month Civil Service position of Food Service Worker effective September 3, 2019. The rate of pay during the 2019-2020 school year is \$11.80 per hour. The probationary period for this position is 26-weeks. The terms and conditions are as outlined in the agreement

between the Byron-Bergen Central School District and the
Byron-Bergen Non-Teaching Service Personnel Association.

Miscellaneous Matters

None

CSE/CPSE Review

None

The motion passed 6 Yes, 0 No.

Policy Committee Update: M. Edwards would like to schedule a meeting to talk about a few policies.

Facilities Committee Update: The construction is on schedule. Some rooms will have no floors or ceilings but will be functioning for the first day of school.

Budget Committee Update: None

Audit Committee Update: None

SOAR Update: None

Positive Recognition: None

Approve – 2019-2020 Professional Development Plan
Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by J. VanValkenburg to approve the 2019-2020 Professional Development Plan.
The motion passed 6 Yes, 0 No.

Approve – 2019-2020 Special Education Plan
Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by T. Menzie to approve the 2019-2020 Special Education Plan.
The motion passed 6 Yes, 0 No.

Approve – School Monitor – Krista Galdun (Eff. 9/3/19)
Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by Y. Ace-Wagoner to approve School Monitor – Krista Galdun (Eff. 9/3/19).
Krista Galdun, is hereby appointed to the 10-month Civil Service position of School Monitor effective September 3, 2019. The rate of pay during the 2019 2020 school year is \$11.80 per hour. The probationary period

for this position is 26-weeks. This is not a benefits eligible position.
The motion passed 6 Yes, 0 No.

Approve –
Special Education
Teacher – Kelly
Lovell (Eff. 9/3/19)

Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by Y. Ace-Wagoner to approve Special Education Teacher – Kelly Lovell (Eff. 9/3/19).
Kelly Lovell, holds Initial certifications in Students with Disabilities (Gr. 7-12) and Social Studies (Gr. 5-6, and 7-12) areas in the public schools of New York State, is hereby appointed to the position of Special Education Teacher in the Special Education tenure area for a probationary period of four (4) years to commence on September 3, 2019 and to end at the end of the day on the first day of the school year in September, 2023. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1.

The motion passed 6 Yes, 0 No.

Approve –
Custodian –
Becky Montgomery
(Eff. 8/26/19)

Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by A. Phillips to approve Custodial Worker - Becky Montgomery (Eff. 8/26/19).

The motion passed 6 Yes, 0 No.

Approve –
Additional 2019-
2020 Mentor
Recommendations

Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by W. Forsyth to approve the Additional 2019-2020 Mentor Recommendations: Aaron Clark and Jason Blom.

The motion passed 6 Yes, 0 No.

Approve –
LTS Family
And Consumer
Sciences (FACS) –
Teacher Conor
Wood (Eff. 9/3/19)

Upon the recommendation of the Superintendent, it was moved by Y. Ace-Wagoner and seconded by A. Phillips to approve the LTS Family and Consumer Sciences (FACS) Teacher – Conor Wood (Eff. 9/3/19).
Conor Wood, who holds initial certification in the Social Studies (Gr. 7-12) certification area in the public schools of New York State, is hereby appointed to the position of Long Term Substitute Family and Consumer Sciences (FACS) Teacher for the period of September 3, 2019 through June 26, 2020. The benefits and salary during his appointment will be in accordance with the terms and salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1.

The motion passed 6 Yes, 0 No.

Comments from the Audience:

None

Information/Announcements/Reports:

None

Requests Requiring Board Consideration:

None

Review of Next Meeting's Agenda:

Policy Committee Update

Facilities Committee Update

Budget Committee Update

Audit Committee Update

SOAR Update

Positive Recognition

Adjournment:

It was moved by W. Forsyth and seconded by Y. Ace-Wagoner to adjourn the meeting at 5:37 p.m.

The motion passed 6 Yes, 0 No.